

MFSRC Annual Meeting Minutes October 5th, 2021

1. Meeting was called to order by Lori Hanson at 12:03 PM. Meeting was held virtually.
2. Roll call of the Board:
Present: Amy Overacker, Patrick Hest, Melissa Rossow, Lori Hanson, Holly Svea, Jennifer Grausnick, Jessica Dettman, Rachelle Drakeford, Autumn Nelson, Stacy Runkle, Sandy Slocum, Angela Petroske, Carrie Gilbertson, Rhonda Jaeger, Sandy Thorne, Ben Stromberg, Juan Martinez, James Demgen, Michele Schreifels, Lori Lofrano

Absent: Lisa Kontz, Jolene Annen, Carrie Segebrecht, Kimberly Johnson, Michelle Johnson, Holly Mikeworth, Kim Hamill, Scott Wotzka, Jami Goodrum Schwartz, Dave Lovik, Jamie Wirth
3. Secretaries Report: Lori Hanson posted a draft copy of the minutes from the 10/7/2019 annual meeting on the MFSRC website, as well as including an attachment on the 2021 program. Motion made by Sandy Slocum, 2nd by Sandy Thorne to approve the minutes as submitted. All in favor, motion carried.
4. Financial Reports:
Treasurer's Report: Holly Svea reported that as of October 4th, the balance in checking is \$13,444.96 and \$29,415.73 in savings. Several items still to be paid at the conclusion of conference. Treasurer's report approved and put on record.
Audit Committee Report: Rhonda Jaeger, along with Patrick Hest, reported that they completed the audit of the MFSRC financial records for 1/1/2019-12/31/2020, including checkbooks and bank statements for both the main account and the conference account. The review of the financial documents found that they fairly represent the financial operations of the Minnesota Family Support and Recovery Council.
5. Old Business: None
6. New Business:
 - A. Constitution and By-Laws Changes (see attachment)
 1. Constitution Change – Article III – Proposed change shared. Sandy Slocum motioned to accept, Sandy Thorne 2nd. Discussion, vote taken via raised hand. Motion passed by greater than 2/3 in attendance in favor.
 2. By-Law Article III, Section 14. Honorary Board. Proposed change shared. Sandy Slocum motioned to accept, Sandy Thorne 2nd. Discussion, vote taken via raised hand. Motion passed by majority in attendance in favor.
 3. By-Law Article III, Section 15. Mentorship of New Board Members. Proposed change shared. Sandy Slocum motioned to accept, Sandy Thorne 2nd. Discussion, vote taken via raised hand. Motion passed by majority in attendance in favor.

4. By-Law Article III, Section 3, subd 1. Electronic Mail Polling. Proposed change shared. Sandy Slocum motioned to accept, Sandy Thorne 2nd. Discussion, vote taken via raised hand. Motion passed by majority in attendance in favor.
5. By-Law Article III, Section 4. Regular Meetings. Proposed change shared. Sandy Slocum motioned to accept, Sandy Thorne 2nd. Discussion, vote taken via raised hand. Motion passed by majority in attendance in favor.
6. By-Law Article III, Section 9. Appointment of Directors. Proposed change shared. Sandy Slocum motioned to accept, Sandy Thorne 2nd. Discussion, vote taken via raised hand. Motion passed by majority in attendance in favor.
7. By-Law Article IV: Officers. Proposed change shared. Sandy Slocum motioned to accept, Sandy Thorne 2nd. Discussion, vote taken via raised hand. Motion passed by majority in attendance in favor.

B. Redistricting

Patrick Hest explained the redistricting. See Attachment.

Changes will be effective immediately after conference. (NOTE: no current board member was affected by the redistricting.)

C. Nominations and Elections report: Nominations from the floor were requested three times for the following positions: 2nd Vice Chair – no nominations from the floor, Secretary – no nominations from the floor, Treasurer – no nominations from the floor, Members at Large – no nomination made from the floor, 1st District – no nominations from the floor, 2nd District – Sara Wangsness, Blue Earth County, nominated from the floor, 3rd District – no nominations from the floor, 4th District – no nominations from the floor, 5th District – no nominations from the floor, 6th District – no nominations from the floor, 7th District – no nominations from the floor, 8th District – no nominations from the floor. A link to the ballot was included with conference registration materials/link. Results will be announced at the awards luncheon.

7. Motion for adjournment:

Motion was made by Sandy Slocum, 2nd by Jennifer Johnson. Meeting adjourned.

Respectfully submitted,

Lori Hanson
Secretary MFSRC

**Prizes awarded during the meeting. Congratulations to the winners!

Least amount of time in child support/collections: Nicole Morris, Yellow Medicine and Toyin Akisanya, DHS/CSD (both under 6 months)

Longest time (36+ years) – There were more than one!

Birthday – Angie Taylor, Anoka County

PROPOSED CONSTITUTION AND BY-LAWS AMENDMENTS

Constitution – Amendment proposed by any member of the board in writing 60 days before the annual meeting. Sent to general membership 30 days before annual meeting. Passes by 2/3 members present and voting.

ARTICLE III Membership in the council shall be open extended to all of the following individuals or groups concerned with family support programs:

Minnesota County Attorneys and staff;
Minnesota County Commissioners;
Minnesota County Welfare Board Members, directors and staff;
Minnesota County Probation Officials;
Minnesota Department of Human Services Commissioner and staff;
Minnesota Attorney General, deputies, assistants and staff;
Minnesota Fraud Investigators Association;
Minnesota Law Enforcement Officers;
Minnesota County Recovery Association;
Minnesota Department of Corrections and staff, and
Tribal IV-D Agencies and staff.

By-Laws – Amendment proposed by the board and is made official by 2/3 vote of the full Board of Directors. Proposal by a Board Member in writing and filed by the secretary. Notice sent by mail or email by the secretary of the new or amended by-law, including the purpose and reason, at least 15 days before the annual conference. Passes by a majority of the membership present.

HONORARY BOARD PROPOSAL

Article III, Section 14. Honorary Board. Upon recommendation by the Nominations Committee, the Board of Directors may appoint members to the Honorary Board of Directors provided they serve to fulfill the purposes of the Council. The Board of Directors, at the meeting of the Board that immediately precedes the Council's annual meeting, shall appoint an Honorary Board for a one (1) year term, commencing at the conclusion of the meeting. The Honorary Board shall include not more than five (5) members, all of whom shall be former Board members and / or Executive Officers of the Council selected by the Board to assist in carrying out the purposes of the Council and one (1) of whom shall be past chairpersons of the Council who have completed their one (1) year term as Immediate Past Chairperson of the Council within the past five (5) years, provided the individual is willing and able to serve in that position. This is not to preclude an Immediate Past Chairperson from serving in another position on the board during the three-year period following their term as Immediate Past Chairperson. Honorary Board members may not vote but may attend all meetings, but may speak on items germane to the Council. Attendance at both the Annual Meeting and the next regular Board Meeting following the Annual Conference shall be mandatory for all Honorary Board members; provided, however, that the Chairperson may approve absence from either for good cause. The Honorary Board shall be announced to the members of the Council at the Annual Meeting. Each member of the Honorary Board shall serve as a mentor for a new Board member if designated by the Immediate Past Chairperson.

Article III, Section 15. Mentorship of New Board Members. Each new member of the Board shall complete a mentorship application within 14 days of election or appointment and be appointed a mentor by the Immediate Past Chairperson as soon as practical after of receipt of the application, but no later than 30 days before the first board meeting of the next calendar year following their election to the Board. Mentors will be selected from current Board Members and Honorary Board Members. The new board member and mentor shall meet at least one time prior to said meeting to review the Constitution and By-Laws, the mission, expectations of board members, and what to expect at meetings and have an opportunity to ask questions. The mentor shall remain in place through the following Annual Conference. A mentor may request a change in mentor once without expressed cause, and a new mentor shall be appointed by the Immediate Past Chairperson as soon as reasonably possible.

Article III. Section 3. Voting. Each director of the board and officer shall be entitled to one vote. There shall be no proxy voting. All motions shall carry by a simple majority unless otherwise specified in these by-laws.

Subd. 1 ELECTRONIC MAIL POLLING. The executive committee may authorize the secretary to poll all members of the board by electronic mail, "e-mail" or other reasonable electronic means. The affirmative response of at least 16 members of the board shall be required for the response to constitute the action of the board. In the event a member of the board of directors has not provided the secretary with an "e-mail" address, that member shall be contacted by the secretary by phone. The poll shall not be complete, and the action shall not be effective, until phone contact has been made and the vote of members not providing "e-mail" addresses obtained. The secretaryies shall record the response of such poll as part of the minutes of the board including any required phone vote.

Article III Section 4. Regular Meetings. The board of directors may provide by resolution the time, and place, either within or without the State of Minnesota, for holding regular meetings of the board. Unless otherwise specified by resolution of the board, the board shall meet three times yearly and at such other time at the call of the chairperson upon ten days written notice. The board may hold meetings by electronic means due to pandemic, inclement weather, or other good cause determined by the executive committee. The method by which the electronic meeting is held must be accessible to all members and in accordance with the Americans with Disabilities Act standards.

Article III Section 9. Appointment of Directors. Eight directors of the council will be appointed by the chairperson of the council upon their designation as representatives by the following organizations:

- a. Minnesota County Attorneys Association
- b. Minnesota Social Service Association
- c. Minnesota Department of Human Services
 - i. Child Support Division

ii. Fraud and Settlement Actions Unit

d. Association of Minnesota Counties

e. Minnesota Association of County Social Services Administrators

f. Minnesota County Recovery Association

g. Minnesota Department of Corrections

h. Tribal IV-D Agencies

Subd. 1. Child Support Enforcement Division

Subd. 2. Fraud and Settlement Actions Unit

Each appointment shall be for a two-year term.

ARTICLE IV: OFFICERS Section 1. Term of Office. The term of office for all council officers shall be one year or until a successor is duly elected and qualified. All officers with the exception of the treasurer and secretary shall not serve consecutive terms unless deemed necessary due to unforeseen circumstances and voted on by the full board. After completion of a term, the chairperson shall assume the office of immediate past chairperson. After one year in office the first vice chairperson will succeed the chairperson. The second vice chairperson will succeed the first vice chairperson. In case of the death, removal or resignation of the chairperson or first vice chairperson or second vice chairperson, the succession provisions as outlined in Section 2, Subds. 1, 2 and 3 shall apply. The chairperson shall always fill by interim appointment the office of the second vice chairperson. The chairperson shall always fill by interim appointment any similar vacancy existing in the office of secretary or treasurer. All officer interim appointments shall be subject to confirmation by the board of directors. The chairperson shall always fill by interim appointment the office of the second vice chairperson. The chairperson shall always fill by interim appointment any similar vacancy existing in the office of secretary. shall be as follows:

Chairperson is replaced by first vice chairperson;

First vice chairperson is replaced by the second vice chairperson; and

An interim second vice chairperson may be appointed by the chairperson or held open for election at the next Annual Meeting.

The Chairperson shall appoint an interim secretary or treasurer and the interim position will be subject to election at the next Annual Meeting

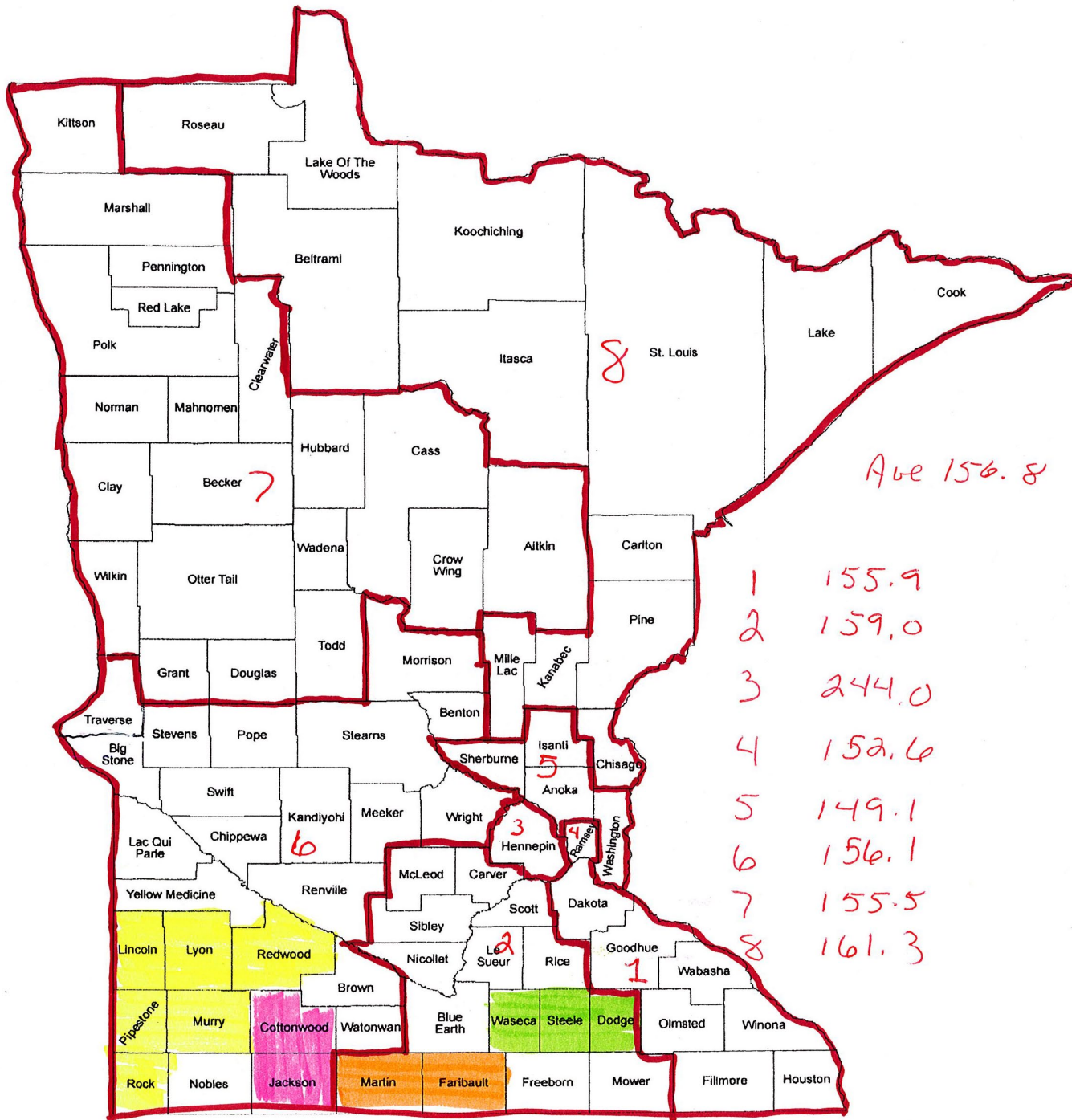
ATTACHMENT 2 – REDISTRICTING

	A	B	C	D	E	F	G
1	District	County/Agency	Total Staff SFY2020	Collection Staff	Total		
2	1	Dakota	71.4	9	80.4		
3		Fillmore	3.2	1	4.2		
4		Goodhue	11.3	2	13.3		
5		Houston	4.5	2	6.5		
6		Olmsted	27.5	4	31.5		

7		Wabasha	3.0	2	5.0		
8		Winona	13.0	2	15.0		
9			133.90		155.9		
10							
11							
12	2	Blue Earth	12.3	8	20.3		
13		Carver	14.1	4	18.1		
14		Des Moines Valley	4.8	2	6.8	Cottonwood, Jackson	to Dist 6
15		Faribault/Martin	8.4	1	9.4		
16		Freeborn	7.4	2	9.4		
17		LeSueur	6.3	1	7.3		
18		McLeod	7.7	1	8.7		
19		MN Prairie	21.0	2	23.0	Dodge, Steele, Waseca	
20		Mower	11.2	2	13.2		
21		Nicollet	9.3	2	11.3		
22		Nobles	3.0	1	4.0		to Dist 6
23		Rice	9.8	3	12.8		
24		Scott	16.5	2	18.5		
25		Sibley	4.0	3	7.0		
26		SWHHS	15.0	2	17.0	Lincoln, Lyon, Murray, Pipestone, Redwood, Rock	to dist 6
27		Watowan	3.5	2	5.5		to Dist 6
28			154.3		192.3		
29		trans to Dist 6			(33.3)		
30					159.0		
31							
32							
33							
34	3	Hennepin	232.0	12	244.0		
35							
36	4	Ramsey	147.6	5	152.6		
37							
38	5	Anoka	68.3	9	77.3		
39		Isanti	12.0	2	14.0		
40		Sherburne	16.7	3	19.7		
41		Washington	33.1	5	38.1		
42			130.1		149.1		
43							
44							
45	6	Benton	9.9	3	12.9		
46		Big Stone	1.2	1	2.2		
47		Brown	6.6	2	8.6		
48		Chippewa	3.8	1	4.8		
49		Des Moines Valley	4.8	2	6.8	Cottonwood, Jackson	add from Dist 2
50		Douglas	10.7	1	11.7		to Dist 7
51		Grant	2.7	1	3.7		to Dist 7
52		Kandiyohi	11.5	2	13.5		
53		Lac Qui Parle	1.3	2	3.3		
54		Meeker	5.1	1	6.1		
55		Morrison	8.5	1	9.5		
56		Nobles	3.0	1	4.0		add from Dist 2
57		Pope	3.0	2	5.0		

	A	B	C	D	E	F	G
1	District	County/Agency	Total Staff SFY2020	Collection Staff	Total		
58		Renville	3.5	1	4.5		
59		Stearns	14.5	3	17.5		
60		Stevens	1.5	2	3.5		
61		SWHHS	15.0	2	17.0	Lincoln, Lyon, Murray, Pipestone, Redwood, Rock	add from Dist 2
62		Swift	2.3	2	4.3		
63		Todd	5.9	2	7.9		to Dist 7

64		Traverse	0.6	1	1.6	
65		Watonwan	3.5	2	5.5	add from Dist 2
66		Wright	17.5	4	21.5	
67		Yellow Medicine	3.0	1	4.0	
68			139.4		179.4	
69		trans to Dist 7			(23.3)	
70					156.1	
71						
72						
73						
74	7	Aitkin	5.1	2	7.1	
75		Becker	10.4	2	12.4	
76		Cass	8.1	2	10.1	
77		Clay	14.0	2.5	16.5	
78		Clearwater	2.7	3	5.7	
79		Crow Wing	13.8	4	17.8	
80		Douglas	10.7	1	11.7	add from Dist 6
81		Grant	2.7	1	3.7	add from Dist 6
82		Hubbard	3.3	2	5.3	
83		Kittson	1.5	1	2.5	
84		Mahnomen	2.0	2	4.0	
85		Marshall	2.0	1	3.0	
86		Norman	1.6	1	2.6	
87		Otter Tail	13.0	2	15.0	
88		Pennington	5.1	2	7.1	
89		Polk	10.6	3	13.6	
90		Red Lake	0.9	1	1.9	
91		Roseau	5.8	3	8.8	to dist 8
92		Todd	5.9	2	7.9	add from Dist 6
93		Wadena	3.4	1	4.4	
94		Wilkin	2.2	1	3.2	
95			124.8		164.3	
96		trans to Dist 8			(8.8)	
97					155.5	
98						
99						
100	8	Beltrami	13.5	2	15.5	
101		Carlton	13.7	2	15.7	
102		Chisago	8.0	3	11.0	
103		Cook	0.5	1	1.5	
104		Itasca	16.0	1	17.0	
105		Kanabec	5.4	2	7.4	
106		Koochiching	4.3	1	5.3	
107		Lake	2.1	1	3.1	
108		Lake of the Woods	1.8	1	2.8	
109		Mille Lacs	8.3	2	10.3	
110		Pine	10.1	1	11.1	
111		Roseau	5.8	3	8.8	add from Dist 7
112		St. Louis	47.8	4	51.8	
113			137.3		161.3	



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