

# **MFSRC**

## **Minnesota Department of Revenue Collection Division**

### **Revenue Recapture Presentation**

October 5, 2015

#### **Presenters**

Denise Jones, Revenue Recapture Team Member

Janet Lovejoy, Revenue Recapture Supervisor

#### **Overview of the Revenue Recapture Program**

The Revenue Recapture Act

What it is

How it is used to assist in collection of debts

Refunds types that are eligible for recapture

How the priority of claims paid with refunds is determined

Registering New Users in Revenue Recapture

Deactivating Users No Longer Employed with DHS

Claimant Agency responsibilities

Non-liaible/Injured Spouse claims

#### **Our Web Page**

Links

FAQs

Related Information

#### **Requests for a Contested Claim Hearing**

Requirements for a Hearing Request

Validity of Claim and Poverty (Medical) Guidelines

Public Assistance

Hardship Requests

#### **Questions and Answers**

# MFSRC

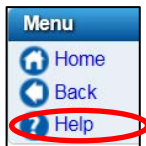
## Minnesota Department of Revenue Collection Division Revenue Recapture Presentation

October 5, 2015

### Have questions or need help with Revenue Recapture?

1. Find answers on our **web page**:  
[http://www.revenue.state.mn.us/local\\_gov/Pages/Revenue\\_Recapture\\_Agencies.aspx](http://www.revenue.state.mn.us/local_gov/Pages/Revenue_Recapture_Agencies.aspx)

2. Use the **Help** link in e-Services for Revenue Recapture:



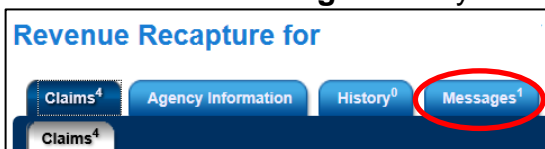
...and click the Revenue Recapture tab:



3. Send an **email** to: [Revenue.Recapture@state.mn.us](mailto:Revenue.Recapture@state.mn.us)

~ Always include your 10-digit account ID to help us assist you more efficiently ~

4. Submit a **web message**. From your Claims page in e-Services, click the Messages tab:



It is secure, and provides your 10-digit account number automatically.

5. Call and leave a **voice mail message**: 651-556-3037.

~ Always include your 10-digit account ID to help us identify your account ~

**Treasury Offset Program  
Basics**

Maria Tracy  
Quality Assurance and Accountability  
Section  
MN Department of Human Services

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**Topics**

- DHS TOP Contacts
- Treasury Offset Program
- Resources

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**DHS TOP/Claims Staff**

- Scott Wotzka – Claims/TOP
- Phone Number: 651-431-3955
- SIR email: [Scott.Wotzka@state.mn.us](mailto:Scott.Wotzka@state.mn.us)
  
- Maria Tracy – TOP
- Phone Number: 651-431-3954
- SIR email: [Maria.Tracy@state.mn.us](mailto:Maria.Tracy@state.mn.us)

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### What is TOP?

- Definition of the Treasury Offset Program (TOP)
- Person based
- Currently ranked 17<sup>th</sup> in TOP collection

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### Criteria for TOP Referral

- No MFIP or SNAP for 3 months
- Responsible for the debt, valid SSN
- Not excluded from TOP
- Voluntary payment criteria
- Claim must be 3 months old
- Legally enforceable

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### TOP Process

- Criteria must be met
- Address request through FNS
- TOP County Report
- TOP 60-day Notice

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**TOP Claim Review Requests**

- TOP review requests
- TOP claim reviews
- Documentation
- Federal review requests

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**TOP Repayment Agreements**

- Under \$500 – Within 12 months
- \$500 - \$1000 – Within 24 months
- Over \$1000 – Within 36 months
- Only one chance to set up a TOP RA

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**TOP TIPS**

- Once a client is referred to TOP, the debt remains active until collected
- Debtors on a case being recouped, but not eligible for food assistance, will be referred to TOP
- TOP should not be the only collection activity for a debt

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Questions?

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