

**MINNESOTA FAMILY SUPPORT & RECOVERY COUNCIL**  
**BOARD OF DIRECTORS MEETING**  
**6/20/24 12:30 pm**  
**St. Cloud Library, 1300 W St Germain St, St Cloud, MN**

**Minutes**

Members present: Jessica Dettmann, April Slager, Jen Cooklock, Karen Bryngelson, Tammy Owens, Miles Hendrickson, Sandy Thorne, Rhonda Jaeger, Carrie Gjerde, Dawn Johnson, Rebecca Morrisette, Davis Luna, Karen Wolff, Trevor Harwell, Joseph Fick, Kim Johnson, Shawn Wagener, Jessica Raymond, Kristen Brolsma, Patrick Hest

1. CALL TO ORDER – Jen 12:30 p.m.
  - A. Roll Call- Sign-up sheet
2. SECRETARY’S REPORT- Jessica (e-mailed out prior to the meeting)  
Patrick made motion to approve and Sandy Thorne 2<sup>nd</sup> motion, approved
3. TREASURER’S REPORT - Dawn (sent our prior to meeting)
4. COLLABORATIVE REPORTS
  - A. Child Support Advisory Board – Sandy Thorne/Ben Stromberg  
-no questions or updates from May notes
  - B. MCRA – Shawn Wagener- *No update*
  - C. MACSSA – Jami Goodrum -Kim Johnson gave report DCYF moving forward July 1, statue changes taking place
  - D. MCAA – Lisa Kontz- Lisa absent but Patrick Hest shared that MCAA is working on manual for new attorneys
  - E. CLV – Lisa Kontz- Lisa absent but Jen Cooklock shared that groups are meeting and there are new co-chairs for court group
5. DEI committee presentation? No activity
6. OLD BUSINESS
  - A. None
7. NEW BUSINESS
  - A. Appoint open positions: 2<sup>nd</sup> District Rep: April Slager replacing Heidi Haefner  
-April will be taking care of communications chair and send all communication to April regarding presentations/power points
  - B. Record retention policy and storage of documents
    1. Meeting minutes from Lori: most recent are 2016
      - Develop rules regarding retention- 5 years for financial? Secretary retention-indefinite any form not just paper, meeting minutes starting 2006 on website.
      - Electronic copies are fine. Patrick Hest-record retention liability and space, Develop a plan to stick to and follow, Jen said there is nothing in by-laws, no space issue with the

website there used to be 2 hard drives for passing on to each president and one would be kept by the historian.

- Time frame would be 7 years for financial and indefinite for Secretary
- Doesn't need membership to vote as it would not be an amendment to the by-laws but board would need to vote and approve
- DropBox access and instructions to pass around
- Discussion to find where the hard drives are located

8. COMMITTEE REPORTS

- A. Legislative (Chair - Lisa Kontz) -Lisa was absent
- B. Membership/Nominating Committee (Chair –Trish Skophammer) sending sign up around need 2<sup>nd</sup> vice chair
- C. Conference Committee (Chair – Michele Schreifels) program planning, session forms due by next Friday 6/28
- D. Communications Committee (Chair – April Slager)-no updates
- E. DE&I Committee (Chairs – Trish/Davis) no updates at this time

\*\*Reminder – If you are interested in being on any of the Committees besides Legislative and Conference, please let the Chairperson know! \*\*

UPCOMING MEETINGS

- None until after conference!

Motion to Adjourn- Dawn Johnson 1<sup>st</sup> and 2<sup>nd</sup> Karen Bryngelson

Meeting adjourned 1:08 p.m.